

# AML | Privacy Notice

Hive Property (we, us, our) is committed to protecting your privacy in accordance with the Privacy Act 1988 (**Privacy Act**) including the 13 Australian Privacy Principles (**APPs**) contained in the Privacy Act.

## **Who does this Privacy Notice apply to?**

This Privacy Notice applies to all individuals whose personal information we collect in the course of verifying your identity, including to meet our obligations under the AML/CTF Act, regulations and the Anti-Money Laundering and Counter-Terrorism Financing Rules. Personal

## **What personal information do we collect?**

We collect the following personal information about you, if you choose to provide it to us:

- name
- phone number
- email address
- identity details such as details relating to your identification documents

## **Why do we collect your personal information?**

We collect your personal information to meet our obligations under the AML/CTF Act, regulations and the Anti-Money Laundering and Counter-Terrorism Financing Rules and to provide real estate services to you. If you do not share your personal information with us, our ability to assist you may be limited.

## **What do we use your personal information for?**

We collect and use your personal information (which may include sensitive information) to enable us to:

- verify your identity; and
- provide you with any real estate services or information you request from us.

## **Who do we disclose your personal information to?**

Your personal information may be shared with contractors. Where contractors are engaged, they are bound by obligations of security and confidentiality, and contractual measures are in place to ensure they comply with those obligations.

## **Overseas disclosure**

We may disclose your personal information overseas. Our [Privacy Policy](#) contains further details on overseas disclosure, including where practicable the location of any overseas disclosure.

## **Our privacy policy**

Our [Privacy Policy](#) sets out how we collect, hold, use and disclose your personal information in more detail, including:

- how you can make a privacy complaint or raise a privacy concern with us;
- how we use and disclose your personal information;
- information about how you can access the information we hold about you, and how to seek to correct it;
- what we do if a suspected data breach has occurred; and
- information about any overseas disclosure of your information.

## **Contact us**

You can contact us here:

Post: Level 1, 4 Champion St

Deakin ACT 2600

Email: [hello@hiveproperty.co](mailto:hello@hiveproperty.co)

Phone: (02) 6182 1802